## CALENDAR SYNC IN BROKERBAY

When members are clicking into their Account Settings > Listing Settings > Calendar Sync section and toggling on "Automatically sync pending and confirmed buyer showings" and/or "Automatically sync pending and confirmed listing showings"; once selecting their calendar of choice, please have them click "Save". Doing so they will be directed to the additional permissions page. Specific to iCloud, they would be led to the BrokerBay - Apple ID, App-specific password setup page.



## Sign in to apps with your Apple ID using app-specific passwords

App-specific passwords allow you to securely use your Apple ID to sign in to apps made by developers other than Apple.

Some apps made by developers other than Apple ask you to sign in with your Apple ID, so that the app can access information like mail, contacts, and calendars that you store in iCloud. To help make sure that your Apple ID password can't be stored or collected by the app, you can choose to create an Apple ID password to use only with that app. You use this app-specific password when the app asks you to sign in with your Apple ID.

To generate and use app-specific passwords, your Apple ID must be protected with two-factor authentication.

## How to generate an app-specific password

- 1. Sign in to appleid.apple.com.
- 2. In the Sign-In and Security section, select App-Specific Passwords.
- 3. Select Generate an app-specific password or select the Add button , then follow the steps on your screen.
- 4. Enter or paste the app-specific password into the password field of the app.