



PropTx
Innovations Inc.

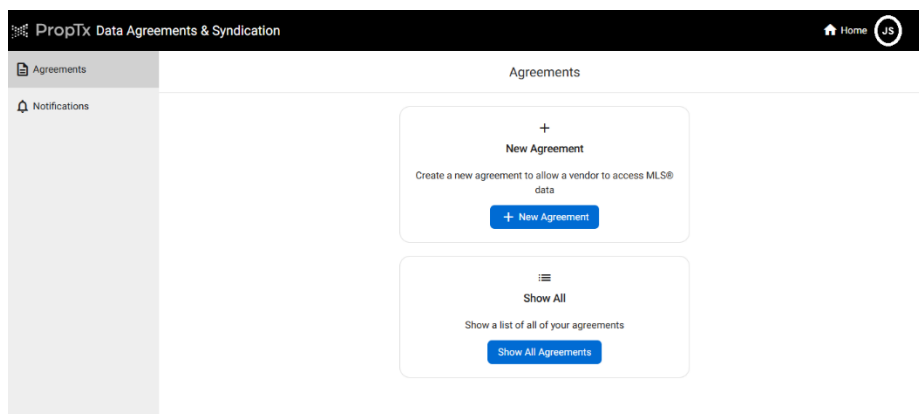
Data Agreements & Syndication

Logging In

In an open Browser navigate to <https://syndication.ampre.ca/sso/start> or from your Member Dashboard click the Data Agreements button/link.

Login using your PropTx Member ID.

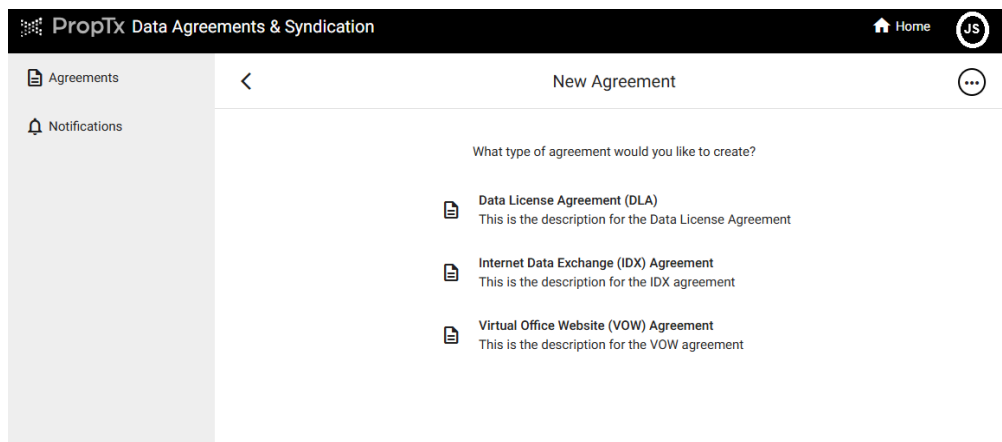
Dashboard



The PropTx Data Agreements & Syndication Dashboard, via REALM, is a landing point where you can review your current Data Agreements, start new Agreements and review any notifications concerning Agreements. Members will also be able to see any Agreements in progress or awaiting processing/approval. Brokers of Record will also see any Agreements from their Members that are still pending their approval.

Starting a New Agreement

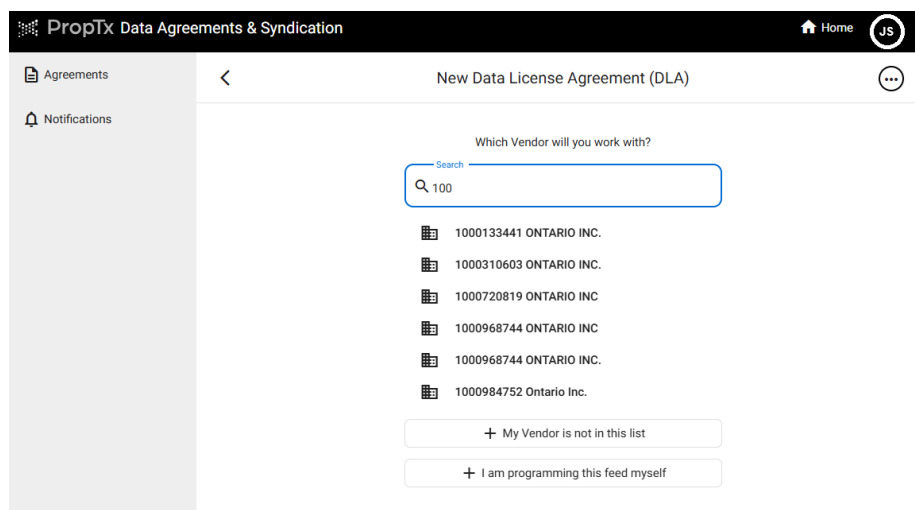
To start a new Agreement, click the **+New Agreement** button.



The New Agreement screen will always show all the available Agreements for syndication setup. The Data License Agreement provides the Member's, their Offices', or their Firms' listings to a third party with approval of the Member's Broker of Record and PropTx. This type of feed is typically used for back office software or appointment booking services. The Internet Data Exchange (IDX) Agreement is part of the Broker Reciprocity that is IDX, once processed the Brokerage's listings are entered into the IDX Pool and the Member subscriber has access to all the listings in the IDX pool of data for their real estate services website as per the IDX Data Agreement parameters. The Virtual Office Website Agreement allows the Member to use the VOW listing data for their real estate services website as per the VOW Policy and MLS Rules and Regulations, as well as according to the constraints within the Agreement.

Click on the Agreement you want to complete. Each Agreement must be completed separately as they have their own specific terms and conditions.

Once you have selected your Agreement a list of Vendors will appear, you can search the list for any Vendor (we have over 400 already in place) and then click on the Vendor to select them.



If your vendor is *NOT IN THE LIST* then click the **+My Vendor is not in this list** button, this will take you to a screen where you can enter the name and contact and email address of your preferred Vendor so that you can invite them to our syndication platform. Only once they have accepted the invite and updated themselves to the syndication platform can you complete the Agreement.

If you are doing the development of your website yourself, click the **+I am programming this feed myself** button, and follow the steps to add yourself.

You will need to complete this and send the invitation to yourself, click the activation link in the email you receive, then you will be able to complete the rest of the Agreement.

Click in the check boxes to Agree to the terms and conditions within and throughout the Agreement. Once completed, click the **Sign Agreement** button.

For ALL Agreements please be sure to have the Name of the Third Party/AVP (the group doing the programming of the feed for you), a Contact Name for the Third Party/AVP, and an email address for that contact. For IDX and VOW Agreements you will also need to know your domain name(s) (URLS), you are able to have up to 3, for your real estate website.

Agreements once entered by the Member must be updated by the Third Party/AVP, approved by the Broker of Record and then processed by PropTx Administration Staff.

Pending Agreements

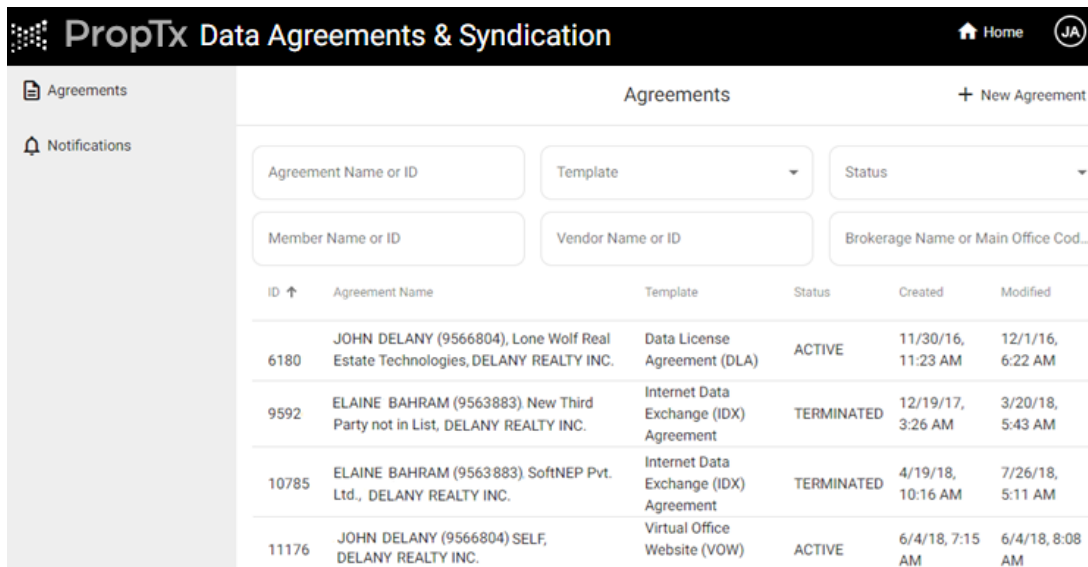
The Broker of Record must approve Agreements once the Third Party/AVP has updated their part of the Agreement and agreed to the Terms and Conditions. From their dashboard their Agreements screen will always have Waiting Agreements appear at the top in a list.

To approve, simply click on the Agreement listed, check the Agreement boxes after reading the Terms and Conditions and submit.

Each Agreement must be approved separately.

Reviewing Current Agreements

From the Dashboard, click the **Show All Agreements** button. Members will be able to view all their Agreements or search for a specific Agreement by Agreement Name or ID, Template (Agreement Type), Status, Member Name or ID, Vendor Name or ID, and or Brokerage Name or Main Office Code.



The screenshot shows the 'PropTx Data Agreements & Syndication' dashboard. On the left is a sidebar with 'Agreements' and 'Notifications' options. The main area is titled 'Agreements' and includes a '+ New Agreement' button. Below the title are search filters: 'Agreement Name or ID', 'Template', 'Status', 'Member Name or ID', 'Vendor Name or ID', and 'Brokerage Name or Main Office Cod...'. A table below displays the following data:

| ID ↑ | Agreement Name | Template | Status | Created | Modified |
|-------|---|--|------------|--------------------|------------------|
| 6180 | JOHN DELANY (9566804), Lone Wolf Real Estate Technologies, DELANY REALTY INC. | Data License Agreement (DLA) | ACTIVE | 11/30/16, 11:23 AM | 12/1/16, 6:22 AM |
| 9592 | ELAINE BAHRAM (9563883) New Third Party not in List, DELANY REALTY INC. | Internet Data Exchange (IDX) Agreement | TERMINATED | 12/19/17, 3:26 AM | 3/20/18, 5:43 AM |
| 10785 | ELAINE BAHRAM (9563883) SoftNEP Pvt. Ltd., DELANY REALTY INC. | Internet Data Exchange (IDX) Agreement | TERMINATED | 4/19/18, 10:16 AM | 7/26/18, 5:11 AM |
| 11176 | JOHN DELANY (9566804) SELF, DELANY REALTY INC. | Virtual Office Website (VOW) | ACTIVE | 6/4/18, 7:15 AM | 6/4/18, 8:08 AM |

To review the details of the Agreement simply click on the Agreement record.

Members can terminate/suspend their Agreements by clicking on the Agreement record to view it, and then clicking on the TERMINATE button to terminate the Agreement or the SUSPEND button to suspend the Agreement. Brokers of Record will have access to search ALL of their Members' Agreements and also have access to the suspend and terminate functionality on ALL of the Members' Agreements.